

Moving Checklist

Month Before Moving

- Make truck rental reservations or arrangements with a moving company
- If using a moving company: packing & unpacking labor, arrival day, various shipping papers, method and time of expected payment
- Gather moving supplies-boxes, tape, rope, scissors, black markers, pocket knife
- If moving off-island, make any necessary travel arrangements like airline, hotel, rental car
- Save all moving receipts - they may be tax deductible
- Place legal, medical, insurance and tax records in a safe and accessible place

Week Before Moving

- Firm up moving dates as best you can - remember expect delays/extensions of closing dates
- Confirm reservations and/or moving day help
- Plan for special care needs of infants and/or pets
- Obtain enough money or Traveler's Checks to cover cost of moving services, meals, etc.
- If traveling: Make sure you have tickets, charge cards or Traveler's Checks
- If driving: Check oil and fill up on gas in your car
- Begin using the items in your freezer
- Arrange with condo or other associations about access and getting your name on the roster, car identification decals, security gate cards, pass codes and remotes
- Arrange Old and New:
 - o Keys, Openers
 - o Medical, Dental, Prescriptions
 - o Utilities: Electricity, Gas, Water, Telephone, Cable (contact info enclosed)
 - o Bank Account
 - o School Registration
 - o Gardner
 - o House Keeper
 - o Pool Cleaner

Moving Day

- Get moving items: truck, boxes, tape, rope, scissors, black markers, pocket knife
- Personally attend to your valuables
- Empty freezer
- Double check all closets, cupboards and drawers
- Leave keys, garage openers
- Find out new trash day

After Moving

- Change of Address:
 - Post Office
 - Banks
 - Credit Card Companies
 - IRS 1-800-829-3676
 - Subscriptions:
Newspaper, Magazine
 - Schools, Colleges,
Universities
 - Voter Registration
 - Driver's License and Car
Registration
 - Insurance:
Homeowners, Auto, Life
Medical, Dental
 - Professional Services:
Doctor, Dentist,
Attorney, Accountant,
Financial Advisor,
Pharmacist
 - Service Providers:
Cellular, Internet,
Paging
 - Church, Activity Clubs
 - Employer, Friends,
Relatives
 - People you receive
monies from
- Out of State Moves:
 - Register car within 5 days after arrival to avoid new plate penalties
 - Apply for Driver's License